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JUL 1958

**MEMORANDUM FOR: Director of Logistics**

**SUBJECT : Certification as to Availability of Funds**

**REFERENCE : Memorandum dated 15 May 1958, To Comptroller from Director of Logistics, Same Subject**

1. Pursuant to the request contained in the reference memorandum we have reviewed the matter with respect to the advisability of requiring certification as to availability of funds on requisitions involving procurement action, when the allotment to be charged is that of the requisitioning office.

2. We understand that in activities involving research and development, one office (TSS) does provide such certification on the requisition, while another office (Commo), that has a volume of such activity, includes such certification in the memorandum transmitting the requisition.

3. Considering that these requisitions are signed by an authorized Approving Officer we would assume that these requisitions are taken into account by the requesting office for allotment control purposes. However, in view of the opinion as expressed by the Audit Staff and also by representatives of your Office that internal control would be improved, we would concur in the establishment of the requirement that all such requisitions bear the certification as to availability of funds before any procurement action is initiated by your Office.

4. It is suggested, in order to effect this requirement promptly, that your representatives in the operating offices be advised of this change, and the formal instructions covering the preparation of requisitions contained in [REDACTED] be revised accordingly in due course. 25X1A

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[REDACTED]  
E. H. SAUNDERS  
Comptroller

25X1A

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Approved For Release Mr [REDACTED] CIA-RDP80-01370R000200080061-5 Chrono

TAS: CGJ/nlr (11 July 1958)

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